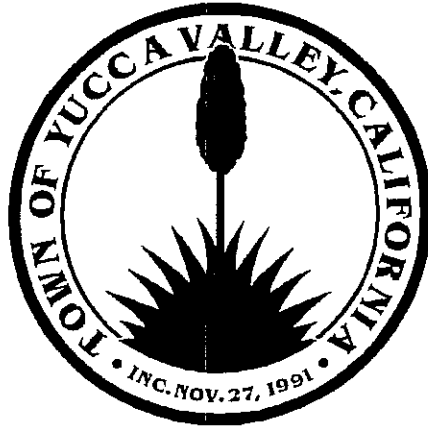


TOWN OF YUCCA VALLEY
REDEVELOPMENT AGENCY MEETING



*The Mission of the Town of Yucca Valley is to
provide a government that is responsive to its citizens
to ensure a safe and secure environment
while maintaining the highest quality of life.*

**TUESDAY, AUGUST 3, 2010
REDEVELOPMENT AGENCY: 5:30 p.m.
YUCCA VALLEY COMMUNITY CENTER
YUCCA ROOM
57090 - 29 PALMS HIGHWAY
YUCCA VALLEY, CALIFORNIA 92284**

**CLOSED SESSION
YUCCA VALLEY COMMUNITY CENTER
57090 - 29 PALMS HIGHWAY
YUCCA VALLEY, CALIFORNIA 92284**

REDEVELOPMENT AGENCY
*Chad Mayes, Agency Chair
Lori Herbel, Agency Vice Chair
George Huntington, Agency Member
Frank Luckino, Agency Member
Dawn Rowe, Agency Member*

**TOWN ADMINISTRATIVE OFFICE:
760-369-7207**

www.yucca-valley.org

**AGENDA
MEETING OF THE
TOWN OF YUCCA VALLEY REDEVELOPMENT AGENCY
TUESDAY, AUGUST 3, 2010, 5:30 P.M.**

The Town of Yucca Valley complies with the Americans with Disabilities Act of 1990. If you require special assistance to attend or participate in this meeting, please call the Town Clerk's Office at 369-7209 at least 48 hours prior to the meeting.

If you wish to comment on any subject on the agenda, or any subject not on the agenda during public comments, please fill out a card and give it to the Town Clerk. The Mayor/Chair will recognize you at the appropriate time. Comment time is limited to 3 minutes.

(WHERE APPROPRIATE OR DEEMED NECESSARY, ACTION MAY BE TAKEN ON ANY ITEM LISTED IN THE AGENDA)

OPENING CEREMONIES

CALL TO ORDER

ROLL CALL: Agency Members Herbel, Huntington, Luckino, Rowe, and Chair Mayes.

CONSENT AGENDA

- 1-2 1. Minutes of the Regular Redevelopment Agency Meeting of June 15, 2010.

Recommendation: Approve minutes as presented.

- 3-15 2. Warrant Register, June 15, 2010

Recommendation: Ratify RDA Warrant Registers total of \$61,901.61 for expenses dated June 24, 2010 to July 15, 2010. Ratify RDA Payroll Registers total of \$16,002.05 dated June 11, 2010 to July 15, 2010.

All items listed on the consent calendar are considered to be routine matters or are considered formal documents covering previous Agency instruction. The items listed on the consent calendar may be enacted by one motion and a second. There will be no separate discussion of the consent calendar items unless a member of the Agency or Town Staff requests discussion on specific consent calendar items at the beginning of the meeting. Public requests to comment on consent calendar items should be filed with the Agency Secretary before the consent calendar is called.

Recommendation: Adopt Consent Agenda (item 1-2) (roll call vote)

Action: Move _____ 2nd _____ Roll Call Vote _____

CLOSED SESSION

3. Government Code Section 54956.8, Conference with Real Property Negotiators. *State law provides the opportunity for closed session for real property purchase negotiations, prior to placement of the matter on a regularly scheduled meeting agenda for formal action.*

Property: 595-162-08 & 09, 2 parcels totaling 2.59 acres located on the SW corner of 29 Palms Hwy and Joshua Lane
Town of Yucca Valley/Yucca Valley Redevelopment Agency
John Tooker/Shane Stueckle, Real Property Negotiator
Real Property Negotiations

ADJOURNMENT

**TOWN OF YUCCA VALLEY
REDEVELOPMENT AGENCY MEETING MINUTES
JUNE 15, 2010**

Chair Mayes called the meeting of the Town of Yucca Valley Redevelopment Agency to order at 5:30 p.m.

Agency Members Present: Herbel, Huntington, Luckino, Rowe, and Chair Mayes.

Staff Present: Interim Executive Director Tooker, Agency Counsel Haubert, Deputy Executive Director Stueckle, Administrative Services Director Yakimow, and Secretary Anderson.

CONSENT AGENDA

1. **Approve**, Minutes of the Regular Redevelopment Agency Meeting of June 1, 2010 as presented.
2. **Approve**, the Draft Request for Qualifications to Construct and Operate Affordable Housing and authorize its release and advertisement.
3. **Ratify**, RDA Warrant Register total of \$20,301.45 for expenses dated June 3, 2010. Ratify RDA Payroll Register total of \$4,638.22 dated May 28, 2010.

Agency Member Luckino moved to adopt Consent Agenda Items 1-3. Agency Member Rowe seconded. Motion carried 5-0 on a roll call vote.

AYES: Agency Member Herbel, Huntington, Luckino, Rowe and Chair Mayes
NOES: None
ABSTAIN: None
ABSENT: None

PUBLIC HEARING

4. FY 2010-11 Proposed Budget

A RESOLUTION OF THE REDEVELOPMENT AGENCY OF THE TOWN OF YUCCA VALLEY, CALIFORNIA, ADOPTING THE 2010-11 REDEVELOPMENT AGENCY BUDGET AND APPROVING APPROPRIATIONS FOR THE FISCAL YEAR COMMENCING ON JULY 1, 2010 AND ENDING JUNE 30, 2011

Administrative Services Director Yakimow advised the tax increment the Agency will be receiving is about 5% less than last year, which was a 6% decrease from 2008/09.

Chair Mayes opened the public hearing, and as no one appeared to speak, he closed the hearing.

Agency Member Luckino moved to adopt Resolution No. RDA-10-05 approving the fiscal year 2010-11 budget, and designating those officials authorized to make requisitions for encumbrances against appropriations. Agency Member Huntington seconded. Motion carried 5-0 on a roll call vote.

AYES: Agency Member Herbel, Huntington, Luckino, Rowe and Chair Mayes
NOES: None
ABSTAIN: None
ABSENT: None

CLOSED SESSION

1. Government Code Section 54956.8, Conference with Real Property Negotiators.

Property: 595-162-08 & 09, 2 parcels totaling 2.59 acres located on the SW corner of 29 Palms Hwy and Joshua Lane
Town of Yucca Valley/Yucca Valley Redevelopment Agency
John Tooker/Shane Stueckle, Real Property Negotiator
Real Property Negotiations

Chair Mayes adjourned to closed session at 5:35 p.m., reconvened at 5:54 p.m. and announced there was no reportable action taken.

ADJOURNMENT

There being no further business, the meeting was adjourned at 5:57 p.m.

Respectfully submitted,

Jamie Anderson
Agency Secretary

YUCCA VALLEY REDEVELOPMENT AGENCY STAFF REPORT

To: Honorable Chair and Agency Members
From: Curtis Yakimow, Treasurer
Date: July 26, 2010
For Agency Meeting: August 3, 2010

Subject: RDA Warrant Register – August 3, 2010

Recommendation:

Ratify RDA Warrant Registers total of \$ 61,901.61 for expenses dated June 24, 2010 to July 15, 2010. Ratify RDA Payroll Registers total of \$ 16,002.05 dated June 11, 2010 to July 15, 2010.

Order of Procedure:

Department Report
Request Staff Report
Request Public Comment
Agency Discussion
Motion/Second
Discussion on Motion
Call the Question (Roll Call)

Attachments:

Warrant Register No. 49 dated June 24, 2010 total of \$ 23,274.14
Payroll Register No. 50 dated June 11, 2010 total of \$ 4,398.23
Payroll Register No. 52 dated June 25, 2010 total of \$ 4,608.65
Warrant Register No. 1 dated July 1, 2010 total of \$ 2,900.00
Payroll Register No. 2 dated July 9, 2010 total of \$ 6,995.17
Warrant Register No. 3 dated July 15, 2010 total \$ 35,727.47

Reviewed By:


Executive Director


Treasurer


Agency Attorney

Department Report
 Consent

Ordinance Action
 Minute Action

Resolution Action
 Receive and File

Public Hearing
 Study Session

**RDA WARRANT REGISTER # 49
CHECKS DATED JUNE 24, 2010**

FUND DISTRIBUTION BREAKDOWN

Checks # 32261, # 32289, # 32329, # 32331 are valid

RDA - CAPITAL PROJECTS FUND # 930	\$18,364.64
RDA - DEBT SERVICE FUND # 931	\$1,944.60
RDA - DEBT SERVICE - FUND # 932	\$2,964.90
GRAND TOTAL	<u><u>\$23,274.14</u></u>

Prepared by: Shirlene Doten, Finance  Approved by: John Tooker, Interim Town Manager _____
Reviewed by: Curtis Yakimow, Admin Svc. Dir. 

Yucca Valley Redevelopment Agency

Warrant Register

June 24, 2010

Fund	Check # Vendor	Description	Amount
930 RDA - CAPITAL PROJECTS FUND			
	32289 Duane Gasaway	Engineering Services	\$2,000.00
	32329 RBF Consulting	SR 62 Realignment Project	15,291.14
	32331 Rosenow Spevacek Grp., Inc.	Professional Services	1,073.50
Total 930 RDA - CAPITAL PROJECTS FUND			<u>\$18,364.64</u>
931 RDA - DEBT SERVICE FUND			
	32261 Bank of New York Mellon	Fiscal Agent Fees	\$434.60
	32331 Rosenow Spevacek Grp., Inc.	Professional Services	1,510.00
Total 931 RDA - DEBT SERVICE FUND			<u>\$1,944.60</u>
932 RDA - LOW/MODERATE HOUSING FUND			
	32261 Bank of New York Mellon	Fiscal Agent Fees	\$1,738.40
	32331 Rosenow Spevacek Grp., Inc.	Professional Services	1,226.50
Total 932 RDA - LOW/MODERATE HOUSING FUND			<u>\$2,964.90</u>
*** Report Total			<u><u>\$23,274.14</u></u>

**YUCCA VALLEY RDA
WARRANT REGISTER #50
CHECK DATE - June 11, 2010**

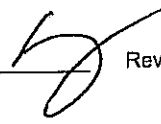
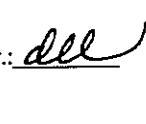
Payroll Summary

Summary

Salaries	3,251.87
Benefits	1,146.36
Professional Services	0.00

Total Payroll

\$4,398.23

Prepared by P/R & Financial Specialist:  Reviewed by H/R & Risk Mgr.: 

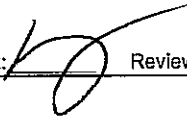
Yucca Valley Redevelopment Agency

Payroll Allocation

Pay Period #50: May 22, 2010 - June 04, 2010

Salaries	<u>\$3,251.87</u>
Benefits	
Medicare	48.24
Medical Benefit	0.00
Workers Compensation Insurance	192.18
Life & Disability Insurance	0.00
Unemployment Insurance	32.52
Retirement	798.42
Car Allowance	75.00
Total Benefits:	<u>1,146.36</u>
Professional Services (Agency Members)	<u> </u>
Total RDA Payroll:	<u><u>\$4,398.23</u></u>

Prepared by P/R & Financial Specialist:



Reviewed by H/R & Risk Mgr.:



YUCCA VALLEY RDA
WARRANT REGISTER # 52
CHECK DATE - June 25, 2010

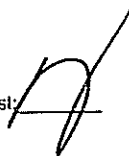
Payroll Summary

Summary

Salaries	\$3,252.25
Benefits	\$1,146.40
Professional Services	\$210.00

Total Payroll

\$4,608.65

Prepared by P/R & Financial Specialist: 

Reviewed by H/R & Risk Mgr.: 

Yucca Valley Redevelopment Agency

Payroll Allocation

Pay Period 52 - Paid 6/25/2010

Salaries		\$3,252.25
Benefits		
Medicare		48.25
Medical Benefit		0.00
Workers Compensation Insurance		192.20
Life & Disability Insurance		0.00
Unemployment Insurance		32.53
Retirement		798.42
Car Allowance		75.00
Total Benefits:		1,146.40
Professional Services (Agency Members)		210.00
Total RDA Payroll:		\$4,608.65
Prepared by P/R & Financial Specialist:	<i>[Signature]</i>	Reviewed by H/R & Risk Mgr.: <i>[Signature]</i>

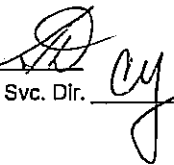
**RDA WARRANT REGISTER #1
CHECK DATE - JULY 1, 2010**

FUND DISTRIBUTION BREAKDOWN

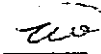
Check # 32376 is valid

RDA - CAPITAL PROJECTS FUND # 930	\$0.00
RDA - DEBT SERVICE FUND # 931	\$2,900.00
RDA - DEBT SERVICE - FUND # 932	\$0.00
GRAND TOTAL	<u><u>\$2,900.00</u></u>

Prepared by: Shirlene Doten, Finance



Approved by: Mark Nuaimi, Town Manager



Reviewed by: Curtis Yakimow, Admin Svc. Dir.

Yucca Valley Redevelopment Agency

Warrant Register

July 1, 2010

Fund	Check #	Vendor	Description	Amount
931 RDA - DEBT SERVICE FUND				
	32376	Rogers,Anderson, Malody & Scott	05/10 Audit Services	\$2,900.00
Total 931 RDA - DEBT SERVICE FUND				\$2,900.00
***		Report Total		\$2,900.00



YUCCA VALLEY RDA
WARRANT REGISTER #02
CHECK DATE - July 09, 2010

Payroll Summary

Summary

Salaries	5,167.57
Benefits	1,827.60
Professional Services	0.00

Total Payroll \$6,995.17

Prepared by P/R & Financial Specialist:  Reviewed by H/R & Risk Mgr.: 

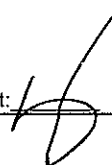
Yucca Valley Redevelopment Agency

Payroll Allocation

Pay Period #02: June 19, 2010 - July 02, 2010

Salaries	\$5,167.57
Benefits	
Medicare	76.74
Medical Benefit	0.00
Workers Compensation Insurance	305.39
Life & Disability Insurance	0.00
Unemployment Insurance	51.68
Retirement	1,268.79
Car Allowance	125.00
Total Benefits:	1,827.60
Professional Services (Agency Members)	
Total RDA Payroll:	\$6,995.17

Prepared by P/R & Financial Specialist:



Reviewed by H/R & Risk Mgr.:

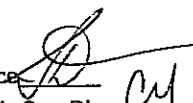
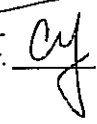



RDA WARRANT REGISTER # 3
CHECK DATE - JULY 15, 2010

FUND DISTRIBUTION BREAKDOWN

Checks # 32383, # 32421, # 32460, # 32471 are valid

RDA - CAPITAL PROJECTS FUND # 930	\$32,196.48
RDA - DEBT SERVICE FUND # 931	\$598.97
RDA - DEBT SERVICE - FUND # 932	\$2,932.02
GRAND TOTAL	<u>\$35,727.47</u>

Prepared by: Shirlene Doten, Finance 
Reviewed by: Curtis Yakimow, Admin Svc. Dir. 

Approved by: Mark Nuaimi, Town Manager 

Yucca Valley Redevelopment Agency

Warrant Register

July 15, 2010

Fund	Check #	Vendor	Description	Amount
930 RDA - CAPITAL PROJECTS FUND				
	32383	Aleshire & Wynder, LLC	May 2010 Professional Services	\$1,026.00
	32421	Duane Gasaway	Engineering Services	175.00
	32460	RBF Consulting	SR 62 Project	30,995.48
Total 930 RDA - CAPITAL PROJECTS FUND				<u>\$32,196.48</u>
931 RDA - DEBT SERVICE FUND				
	32471	Steve's Office Supply	Office Supplies	\$598.97
Total 931 RDA - DEBT SERVICE FUND				<u>\$598.97</u>
932 RDA - LOW/MODERATE HOUSING FUND				
	32383	Aleshire & Wynder, LLC	May 2010 Professional Services	\$2,932.02
Total 932 RDA - LOW/MODERATE HOUSING FUND				<u>\$2,932.02</u>
***		Report Total		<u>\$35,727.47</u>