



Date Received	_____
By	_____
Fee	_____
Case #	_____

SPECIAL LICENSE PARADE / RUNNING

(Please Type or Print Legibly. You may attach additional sheets if necessary.)

APPLICANT _____ PHONE _____

ADDRESS _____

CITY _____ STATE _____ ZIP _____

CONTACT PERSON/REPRESENTATIVE _____ PHONE _____

____ ADDRESS

CITY _____ STATE _____ ZIP _____

BUSINESS NAME _____ PHONE _____

____ ADDRESS

CITY _____ STATE _____ ZIP _____

DATE(S) OF EVENT _____ HOURS OF EVENT _____

LOCATION OF EVENT (Please include map of parade / running route) _____

DESCRIPTION OF EVENT _____

CALIFORNIA HIGHWAY PATROL:

____ Approved _____ Denied

Authorized Signature on Behalf of CHP

Date & Telephone Number

YUCCA VALLEY POLICE DEPARTMENT:

____ Approved _____ Denied

Authorized Signature

Date & Telephone Number

**Town of Yucca Valley
Community Development Department
58928 Business Center Dr
Yucca Valley, CA 92284
760 369-6575 Fax 760 228-0084**

ANTICIPATED NUMBER OF PERSONS ATTENDING / RUNNING EACH DAY

WILL YOU BE SELLING / SERVING FOOD OR BEVERAGES? IF YES, WHAT TYPES?

HOW ARE YOU PROPOSING TO SET UP / PREPARE FOR THE EVENT?

HOW ARE YOU PROPOSING TO CLEAN-UP THE SITE AND HANDLE TRASH DISPOSAL?

WILL PARADE/RUNNING REQUIRE ANY OF THE FOLLOWING:

- Closing of Road(s)
- Rerouting of traffic
- Traffic control devices
- Patrolman (as noted by CHP or Yucca Valley Police Department in Comments section)
- Barricades - (If Town barricades are used, a minimum deposit of \$200 is required)

UNDER PENALTY OF PERJURY, I DECLARE THAT ALL INFORMATION ON THIS APPLICATION IS TO THE BEST OF MY KNOWLEDGE AND BELIEVE TRUE AND CORRECT STATEMENT OF FACT. I UNDERSTAND THAT IN ADDITION TO OBTAINING A PERMIT/ LICENSE, I MUST COMPLY WITH ALL OTHER CITY, COUNTY, STATE AND FEDERAL LAWS, REGULATIONS AND ORDINANCES.

NOTE: THIS APPLICATION DOES NOT CONSTITUTE A LICENSE. THE APPLICATION WILL BE REVIEWED AND DETERMINATION WILL BE BASED UPON PROVIDED INFORMATION. A RENEWAL APPLICATION MUST BE SUBMITTED ANNUALLY.

APPLICANT SIGNATURE _____ DATE _____

Attachments: In addition to completing the application form, the following information must be attached for review.

1. INSURANCE REQUIREMENTS

Before any permit is issued for a parade, run, or similar type of event, the applicant shall provide the Town with evidence of a policy of liability insurance issued by an admitted insurer in an amount of not less than \$1,000,000. The policy shall name the applicant and the Town of Yucca Valley, its officers, agents, and employees, as co-insured for protection against any loss, claims, liability, injury, and damage of any nature arising out of or in any way connected to the temporary special event conducted by the applicant. The insurance coverage shall be primary and not contributing with any other insurance of the Town. The certificate shall not be subject to cancellation or modification until after thirty days written notice to the Town. The cancellation policy should read as follows: Should any of the above described policies be cancelled before the expiration date thereof, the issuing company will mail 30 days written notice to the certificate holder named to the left [The Town of Yucca Valley]. A copy of the certificate shall remain on file.

The applicant shall enter into a hold harmless and indemnification agreement provided by the Town prior to the issuance of any permit.

2. SITE PLAN

Please include a map of the parade / running route indicating all streets that will be closed and any barricades and signage. Please indicate vendor, parking and seating areas, if any.

3. CALTRANS APPROVAL

If you are planning on using Highway 62, California Department of Transportation approval must be given prior to the issuance of any Town Permits. You will need to obtain a standard encroachment permit from them. Encroachment permits can take up to six months to process. The Town of Yucca Valley will not be responsible for obtaining the encroachment permit.